

## Supervisor & Supervisory Committee Approval

Submit completed form to Office of the Dean, Faculty of Graduate Studies. See page two for FGS regulations and instructions on filling out this form.

Student information	
Surname	Given name(s)
Student number	E-mail
Program	Degree & level of study

Approval type				
<input type="checkbox"/> Appointment of Supervisor		<input type="checkbox"/> Establishment of Committee		<input type="checkbox"/> Change to Committee
				<input type="checkbox"/> Incoming <input type="checkbox"/> Outgoing
Graduate appointment in		Supervisor/Committee		
		<i>To be completed by supervisor. See instructions on page two.</i>		
FGS use	Graduate program	Committee role <i>Supervisor, co-supervisor, committee member</i>	Name	Signature
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

Approvals		
Graduate program director name	Signature	Date (mm/dd/yyyy)
FGS associate dean name	Signature	Date (mm/dd/yyyy)

FGS use only	
<input type="checkbox"/> GEM Coded	<input type="checkbox"/> Copy to program

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## Supervisor & Supervisory Committee Approval - Information

### Faculty of Graduate Studies Regulations

#### Thesis Supervisory Committees

Master's thesis supervisory committees consist of a minimum of two faculty members from the Faculty of Graduate Studies, at least one of whom must be from the program in which the student is enrolled, and who serves as the principal supervisor.

In exceptional circumstances, and with the prior approval of the Dean, one additional member may be appointed who is not a member of the Faculty of Graduate Studies. Such recommendations are to be accompanied by a brief rationale and a up-to-date curriculum vitae, which may be attached to the Supervisor & Supervisory Committee Approval Form.

The membership of each master's thesis supervisory committee, including the Chair, must be recommended by the appropriate graduate program director for approval and appointment by the Dean of Graduate Studies no later than the second term of study (or equivalent for part-time students) or, for students in the Graduate Program in Environmental Studies, by the end of the third term of study.

#### Dissertation Supervisory Committees

A dissertation supervisory committee will consist of a minimum of three members from the Faculty of Graduate Studies, at least two of whom must be members of the graduate program in which the student is enrolled. The principal supervisor must be a Full Member of the graduate program in which the student is enrolled. An Associate Member of the graduate program may serve as a co-supervisor on the condition that the other co-supervisor is a Full Member of the graduate program.

In exceptional circumstances and with prior approval of the Dean, the third, or an additional member, may be appointed who is not a member of the Faculty of Graduate Studies. Such recommendations are to be accompanied by a brief rationale and a up-to-date curriculum vitae, which may be attached to the Supervisor & Supervisory Committee Approval Form.

For doctoral students to remain in good academic standing, they must have a supervisor and supervisory committee in place in accordance with program requirements. The minimum Faculty of Graduate Studies requirements are as follows:

- A supervisor must be recommended by the appropriate graduate program director for approval by the Dean of
- Graduate Studies no later than the end of the fifth term of study (end of second term of PhD II). Students will not be able to register in the seventh term of study (the onset of PhD III) unless a supervisor has been approved.
- A supervisory committee must be recommended by the appropriate graduate program director for approval by the Dean of Graduate Studies no later than the end of the eighth term of study (end of second term of PhD III). Students will not be able to register in the tenth term of study (the onset of PhD IV) unless a supervisory committee has been approved.

#### Instructions

##### **Supervisor/Committee**

Name and Signature required *OR* email from member verifying agreement to be supervisor or committee member. If additional members are on the committee, please add names. If roles are different than provided (e.g., supervisor, co-supervisors), please indicate accordingly.

##### **Member of York Graduate Program**

List program relevant to current supervision in section marked "Graduate appointment in".

##### **Change to committee**

Email or signature confirmation required from both outgoing and incoming supervisory committee members.