

**Appendix E: Table Outlining FGS Procedures for Review of Proposals of Different Types in Cases Where the Research Involves Human Participants**

Type of Proposal	Documents Required	Submit Documents to	Proposal Reviewed by	Notification
Coursework research or MRP research that is minimum risk	<ul style="list-style-type: none"> <li>• 2 copies of proposal</li> <li>• 2 copies of a completed FGS TD2 form</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate Program Office</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate Program Committee <b>or</b> Graduate Program Director (or designate) and arm's length faculty member</li> </ul>	<ul style="list-style-type: none"> <li>• Program Office notifies student of status</li> </ul>
Coursework research or MRP research that is funded <b>or</b> is not minimum risk	<ul style="list-style-type: none"> <li>• 1 copy of proposal</li> <li>• 1 copy of a completed FGS TD2 form</li> <li>• Contact HPRC in ORS, 214 York Lanes for further instructions</li> </ul>	<ul style="list-style-type: none"> <li>• Submit one copy of proposal <u>and</u> completed TD2 form to Graduate Program Office</li> <li>• Submit to HPRC <i>via</i> ORS the documents they require</li> </ul>	<ul style="list-style-type: none"> <li>• HPRC</li> </ul>	<ul style="list-style-type: none"> <li>• HPRC notifies the student and FGS</li> </ul>
Thesis and dissertation research that is minimum risk	<ul style="list-style-type: none"> <li>• 1 copy of the thesis or dissertation proposal</li> <li>• 1 TD1 form</li> <li>• 2 copies of the Written Informed Consent Document <b>or</b> the Script for Verbal Informed Consent</li> <li>• 2 copies of a completed TD2 form</li> </ul>	<ul style="list-style-type: none"> <li>• Submit all items to the Faculty of Graduate Studies, who will then forward relevant materials to HPRC</li> </ul>	<ul style="list-style-type: none"> <li>• FGS and HPRC</li> </ul>	<ul style="list-style-type: none"> <li>• HPRC notifies the student and FGS</li> </ul>
Thesis and dissertation research that is funded <b>or</b> is not minimum risk	<ul style="list-style-type: none"> <li>• 1 copy of proposal</li> <li>• 1 copy of completed TD1 form</li> <li>• Contact HPRC <i>via</i> ORs in 214 York Lanes for further instructions</li> </ul>	<ul style="list-style-type: none"> <li>• Submit one copy of proposal and completed TD1 form to the Faculty of Graduate Studies</li> <li>• Submit 6 copies of HPRC materials to the Faculty of Graduate Studies, who will then forward relevant materials to HPRC</li> </ul>	<ul style="list-style-type: none"> <li>• FGS and HPRC</li> </ul>	<ul style="list-style-type: none"> <li>• HPRC notifies the student and FGS</li> </ul>