

## Teaching Award Nomination Form

Submit completed nomination forms, including this form, and papers to Faculty of Graduate Studies, Council Office. The FGS Awards Committee recommends nominators seek the advice of graduate program directors in the preparing files. The FGS Associate Dean (Academic Affairs) is also available for assistance. Incomplete submissions will be returned.

Nominee Information	
Name of nominee	Graduate program
Campus address	Phone number

Nominator Information	
Name of nominator	Phone number
Campus address	

Please submit the following documentation on plain white paper, without covers, and paper-clipped (not stapled) in the upper left hand corner.

### Required

- Completed nomination form
- Letter of nomination highlighting the other supporting documentation, to a maximum of 2 pages
- Nominee's up-to-date curriculum vitae, in OCGS format
- Letters of support from students, alumni and colleagues (maximum: 10 letters of up to 2 pages each)
- Summary of teaching evaluations, where available (to a maximum of 5 pages)

### Optional

- Other documentation pertinent to the award, e.g., work with teaching assistants, publications on pedagogy (no more than 2 pages)
- Gisting of other letters of nomination not included above

### Deadline

November 15 each year