

Debt Repayment Agreement Form (DRA)

Fall/Winter 2016–2017 (September 1, 2016 – April 30, 2017)

Drop off or mail the completed form with the additional documentation required to the Office of the Dean, Graduate Studies. See page two for the list of additional documentation required for this form.

Student information			
Surname		Given name(s)	
Student number		E-mail	
Program		Degree & level of study	Current status
Phone number	Expected date of graduation	Do you pay: <input type="checkbox"/> Domestic Fees <input type="checkbox"/> International Fees	

Monthly Financial Resources for Fall/Winter 2016–2017 (September 1, 2016 – April 30, 2017)

Resources	Monthly amount	Months per session	Amount per session (monthly amount x months per session)
Government Funding <i>To be remitted</i>			
Net income during the session <i>Proof required</i>			
Other financial support <i>A letter of support is required</i>			
Other income <i>A letter of support is required</i>			
Total			

Monthly Expenses for Fall/Winter 2016–2017 (September 1, 2016 – April 30, 2017)

Expenses	Monthly amount	Months per session	Amount per session (monthly amount x months per session)
Student account current debt	n/a	n/a	
Fall/Winter 2016–2017 tuition fees	n/a	n/a	
Books and supplies	n/a	n/a	
Rent or housing			
Groceries or meal plan			
Cell phone, internet, cable, telephone, electric, water, etc.			
Transportation cost			
Credit card payments			
Other expenses			
Total			

Payment Plan - amounts to be paid each month to reduce debt

Fall/Winter 2016-2017 Terms			
Month	Amount	Month	Amount
September	\$	January	\$
October	\$	February	\$
November	\$	March	\$
December	\$	April	\$
Total	\$	Total	\$

Upon signing this Debt Repayment Agreement and approval from York, the University will provide access to the registration and enrolment system where you will be able to register and enrol in courses for the Fall 2016 term.

Student's Signature		Date (mm/dd/yyyy)
Manager, OSFS name	Signature	Date (mm/dd/yyyy)
Manager, FGS name	Signature	Date (mm/dd/yyyy)

The following information *must* be submitted with this form:

- A written statement which details your past and future financial situation and why you were unable to cover all the costs associated with your studies in the prior session
- A letter from source(s) (i.e., bank, government, family and other institutions etc.) which will provide financial support; the letter must include amounts and specify when a payment will be expected. If you are employed, attach a copy of your payment (i.e., pay stub/slip)
- A funding letter from your graduate program or a scholarship award confirmation letter
- Monthly Financial Resources current session (see back of form)
- Monthly Expenses for current session (see back of form)

Notes

- We will notify you of our decision by telephone or e-mail
- The University requires students to keep their accounts in good standing
- All information provided in connection with this application is subject to verification by the University
- interest charges will continue to accrue on outstanding balance
- If payment arrangements are not adhered to, you may be immediately de-registered from your graduate program of study with full financial penalty, and your registration will be blocked from future registration and enrolment in your program of study
- You will not be permitted to graduate or receive transcripts until all debts are cleared

Privacy: Personal information in connection with this form is collected under the authority of *The York University Act, 1965* and will be used for educational, administrative and statistical purposes. If you have any questions about the collection, use and disclosure of personal information by York University, please contact: Faculty of Graduate Studies, 230 York Lanes, (416)736-2100 x 55521.