

Postdoctoral Visitor Healthcare Spending Account Information Sheet

All postdoctoral Visitors (PDV) ¹ at York University are provided with extended health care benefits, as per the 2015-2018 York University Faculty Association (YUFA) Collective Agreement. These benefits will be provided in the form of a Health Care Spending Account containing \$1,200 from which the PDV will be reimbursed for expenditures on health, dental, vision and other medical expenses that qualify for the medical expense tax credit as defined by the Income Tax Act.

| Quick Facts and Links | |
|----------------------------------|---|
| Amount | \$1,200 annually, accessible at a rate of \$100 per month, prorated for the length of the PDV contract |
| Eligible Expenses | Income Tax Act (Canada) and its Regulations: http://laws-lois.justice.gc.ca/eng/acts/l-3.3/page-114.html?txthl=expenses+expense+health#s-118.2 |
| Access to Benefits | SunLife Assurance Company of Canada: https://www.sunlife.ca |
| YUFA Collective Agreement | York University Faculty Association: http://www.yufa.ca/wp-content/uploads/2015/05/Tentative-Agreement-Feb-9-2016.pdf |

- **AMOUNT** – PDVs have access to up to \$1,200 annually, accessible at a rate of \$100 per month and prorated for the length of the PDV contract. \$100 increments are accessible on the 1st of the month, on a cumulative basis.
- **MAKING A BENEFITS CLAIM** – Benefits are administered by SunLife Assurance Company of Canada. To create a profile, please visit: <https://www.sunlife.ca>. Once a profile is created, you will be able to access expense claim forms and other benefit information. To be reimbursed for an eligible extended health care expense, receipts must be submitted to SunLife.
 - To create a profile you will need:
 - Policy #: 014098
 - Member ID: your member ID is your York University employee number
- **ELIGIBLE EXPENSES** – Detailed information about eligible expenses can be found by contacting SunLife or by reviewing the list of eligible expenses at: <http://laws-lois.justice.gc.ca/eng/acts/l-3.3/page-114.html?txthl=expenses+expense+health#s-118.2>
- **DEPENDANTS** – Dependants can be registered on the SunLife website once your personal profile has been created.

For PDV Supervisors...

- Research Cost Centres will be debited \$100.00 per month for the life of the PDV contract.
- Your Cost Centre will show a commitment for the total annual benefits for the term of the PDV appointment, which include the healthcare benefits above and statutory benefits.

¹ Please note that this information sheet applies only to Postdoctoral Visitors and not to other Postdoctoral Fellows affiliated with York University.