

Change to Program/Graduate Diploma Academic Requirements Proposal Form

The following information is required for all proposals involving a minor modification to program/graduate diploma academic requirements. To facilitate the review/approval process, please use the headings below (and omit the italicized explanations below each heading).

1. Program/Graduate Diploma: Schulich's part-time one-year master programs

2. Effective Session of Proposed Change(s): Summer 2020

3. Proposed Change(s) and Rationale

a) A description of the proposed modification(s) and rationale, including alignment with academic plans.

The proposed updated policy is to reflect the addition of Schulich's Part-Time one-year Master programs (1e). Currently, there are no existing promotion requirements, resulting in part-time students progressing to graduation without consequence for their academic performance.

The promotion standard regarding the Post-MBA Diploma has been removed. Our existing diploma programs (e.g. – DIAC) allow students to complete the diploma requirements uninterrupted. Diploma students are still required to achieve a minimum 4.40 GPA for graduation.

Minor text changes have also been adopted to provide clarity for student consumption.

b) An outline of the changes to requirements and the associated learning outcomes/objectives, including how the proposed requirements will support the achievement of program/graduate diploma learning objectives.

N/A

c) An overview of the consultation undertaken with relevant academic units and an assessment of the impact of the modifications on other programs/graduate diplomas.

Where and as appropriate, the proposal must include statements from the relevant program/graduate diplomas confirming consultation/support. N/A

d) A summary of any resource implications and how they are being addressed.

Attention should be paid to whether the proposed changes will be supported by a reallocation of existing resources or if new/additional resources are required. If new/additional resources are required, the proposal must include a statement from the relevant Dean(s)/Principal. N/A

e) A summary of how students currently enrolled in the program/graduate diploma will be accommodated. N/A

4. Calendar Copy

Using the following two-column format, provide a copy of the relevant program/graduate diploma requirements as they will appear in the FGS Calendar - <http://gradstudies.yorku.ca/current-students/regulations/program-requirements/>.

Please note: Senate requires that FULL Calendar copy be provided. Please include the entire graduate program/diploma section, not just text that is being revised.

Please clearly and visibly indicate how graduate program/graduate diploma information has been changed using strikethrough (left column), bold, underlining, colours, etc. (right column).

Existing Program/Graduate Diploma Information (change from)	Proposed Program/Graduate Diploma Information (change to)
<p>Promotion Standards (Graduate Policy Handbook, p. 32)</p> <p>1. Students will be initially reviewed as follows to determine whether or not they have met promotion requirements below.</p> <p>a) Full-time MBA and IMBA students will be reviewed at the end of their first two terms or after completing 18.00 credits of coursework, whichever comes first; or after completing 12.00 credits if they have Advanced Standing</p> <p>b) Part-time students will be reviewed after completing 12.00 credits of coursework, excluding Advanced Standing.</p> <p>c) Joint MBA/MFA, MBA/MA and MBA/JD students will be reviewed at the end of their first two terms at Schulich or after completing 18.00 credits of coursework, whichever comes first.</p> <p>d) Post-MBA Diploma students will be reviewed upon completion of 6.00 credits of course work.</p> <p>e) Students enrolled in specialized one-year Masters programs (Master of Accounting, Master of Business Analytics, Master of Marketing, Master of Finance, Master of Management, Master of Management in Artificial Intelligence, Master of Real Estate and Infrastructure, Master of Supply Chain Management) will be reviewed as follows to determine whether or not they have met the promotion requirements below:</p> <ul style="list-style-type: none"> • initial review upon completion of Term 2 • subsequent review at the end of each following term 	<p>Promotion Standards</p> <p>1. Students will be initially reviewed as follows to determine whether they have met promotion requirements below.</p> <p>a) Full-time MBA and IMBA students will be reviewed at the end of their first two terms or after completing 18.00 credits of coursework, whichever comes first; or after completing 12.00 credits if they have advanced standing.</p> <p>b) MBA part-time students will be initially reviewed after completing 12.00 credits of coursework, excluding advanced standing.</p> <p>c) Joint MBA/MFA, MBA/MA and MBA/JD students will be reviewed at the end of their first two terms at Schulich or after completing 18.00 credits of coursework, whichever comes first.</p> <p>d) Students enrolled in a full-time one-year Master program will initially be reviewed upon the completion of two terms with a subsequent review at the end of each following term.</p> <p>e) Students enrolled in a part-time one-year Master program will initially be reviewed upon the completion of four terms with a subsequent review at the end of each following term.</p>

~~2. To maintain their standing in the program, all students must maintain a~~ GPA of at least 4.20 and not receive a grade of F in more than 3.00 credits of course work. MBA/JD students must maintain a GPA of at least 5.00 in the first Year of Schulich to advance to upper years of the joint degree program.

3. Students who do not meet these requirements will be withdrawn.

4. Students who fail a required course must retake it. Students who fail an elective course may retake it, or may elect to take another course. ~~Students who re-take a failed course and receive a second failing grade will be withdrawn.~~

~~5. A student~~ who ~~has~~ been withdrawn from the program is advised to seek the help of a Student & Enrolment Services advisor to discuss the best way forward. ~~The student may petition to the Student Affairs Committee to be allowed to continue in the program without having met the promotion requirements.~~

Probationary Admittance and Promotion Standards

In some instances, the Schulich Admissions Committee may recommend admission for an applicant who demonstrates considerable academic or professional ability, but does not quite satisfy the normal requirements for admission. The committee makes such admissions decisions very selectively. Such applicants are admitted as probationary students and will be reviewed for promotion at the end of Term 1. The "Promotion Standards" process applies.

2. At the time of review, students must achieve a minimum overall GPA of 4.20 and not receive a grade of F in more than 3.00 credits of course work to continue in their program. MBA/JD students must maintain a GPA of at least 5.00 in the first Year of Schulich to advance to upper years of the joint degree program.

3. Students who do not meet these requirements will be withdrawn from their program and have the option to petition for reinstatement.

4. Students who fail a required course must retake it. Students who fail an elective course may retake it or may elect to take another course. Students who fail more than 3.00 credits (excluding repeated courses) will be withdrawn.

5. Students who have been withdrawn from the program are advised to seek the help of a Student & Enrolment Services academic advisor to discuss the best way forward.

Probationary Admittance and Promotion Standards

In some instances, the Schulich Admissions Committee may recommend admission for an applicant who demonstrates considerable academic or professional ability, but does not quite satisfy the normal requirements for admission. The committee makes such admissions decisions very selectively. Such applicants are admitted as probationary students and will be reviewed for promotion at the end of Term 1. The "Promotion Standards" process applies.

Please submit completed forms and required supporting documentation by email to the Coordinator, Faculty Governance— fgsgovrn@yorku.ca